

# Fairfax-Falls Church Community Services Board

## Virtual Meeting Minutes

### November 18, 2020

The Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and audio conference call to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were provided an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

The following CSB members were present: Bettina Lawton Chair; Jennifer Adeli; Karen Abraham; Daria Akers; Robert Bartolotta; Captain Derek DeGeare.; Ken Garnes; Sheila Coplan Jonas; Larysa Kautz; Garrett McGuire; Srilekha Palle; Edward Rose; Andrew Scalise; Daniel Sherrange; Sandi Slappey, and Anne Whipple.

The following CSB Board members were absent:

The following CSB staff was present: Daryl Washington; Eileen Bryceland; Evan Jones; Lisa Flowers; Michael T. Lane; Linda Mount; Michael Neff; Cindy Tianti; and Lyn Tomlinson

1. Meeting Called to Order

Bettina Lawton, CSB Board Chair, called the meeting to order at 5:00 p.m.

2. Roll Call and Audibility

Ms. Lawton conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Ms. Lawton passed the virtual gavel to CSB Board Vice Chair Jennifer Adeli to make several motions required to start the meeting.

The first motion confirmed that each member's voice was audible to each other member of the CSB Board present which was seconded by Edward Rose and unanimously passed.

3. Preliminary Motions

CSB Board Chair Bettina Lawton made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically.

A further motion was made that this Board may conduct this meeting electronically through a dedicated audio-conferencing line, and that the public may access this meeting by calling 1-877-336-1829 and using participant code 7703575. Motions were seconded by Edward Rose and unanimously approved.

Ms. Lawton made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB

Board's lawful purposes, duties, and responsibilities. The motion was seconded by Rob Bartolotta and unanimously passed.

4. Matters of the Public

Nine members of the public including CSB current and retired staff, family members of individuals receiving or having received CSB services, and members of the community, attended via conference call to provide comment on concerns related to the consideration of contracting for some services including residential substance use disorder treatment and Crisis Care stabilization that are currently provided by CSB staff.

5. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Bettina Lawton requested that the Fiscal Oversight Committee report be added to Matters of the Board, following which, the agenda was accepted as revised.

6. Approval of the Minutes

Draft minutes of the October 28, 2020 virtual meeting of the Fairfax-Falls Church Community Services Board were presented for review. As no revisions were suggested, Daniel Sherrange made a motion for approval, which was seconded by Daria Akers and passed unanimously.

7. Director's Report

CSB Executive Director Daryl Washington provided agency updates, the highlights of which included:

- The successful launch of medical clearance services at the Merrifield Center was reported, noting that it is provided five days each week, eight hours each day for both adults and youth.
- Alternative transportation services for Northern Virginia have been successfully launched from the Merrifield Center. It was clarified that as the launch occurred recently, only a small number of trips have been completed.
- Review of service trends revealed that the number of clients coming in for assessments and at the Call Center is increasing to near pre-COVID numbers.
- Referring to the public comment provided at recent CSB Board meetings regarding the consideration of contracting some services, follow up efforts were reported including outreach to residential treatment program leadership and staff for the collection of broad feedback. Additionally, three years of historical data collection has begun. Data points will include the cost of service delivery and the number of individuals being served and on the residential wait list. Preliminary results will be presented at the December 2020 CSB Board meeting.

Additionally, open town hall style virtual meetings are planned. Attendees are anticipated to include residential staff, individuals served and family members, community members, and the wider CSB and Health & Human Services staff. Outreach will also include a survey to provide an opportunity for non-electronic participation.

A reminder was offered that these efforts will impact the initial timeline for a final decision. Recognizing strong member interest, additional discussion is planned following the data collection reported earlier and as events move forward.

- Mr. Washington reported that a bill, informally called the MARCUS Alert bill, was passed. As a reminder, the bill proposes the establishment of a statewide co-responder model that will pair mental health clinicians and peers with police officers responding to 911 calls involving individuals in a mental health crisis. Implementation is proposed in two phases: for year one, the end of 2021 and for year two, the end of 2023. Performance details are pending further discussion by the legislature, reporting a current funding proposal of \$600K. It was confirmed that the Board of Supervisors (BOS) has strong interest in this type of program. Initial plans under consideration include cooperative planning and information sharing between law enforcement and the CSB and the likely implementation of a micro pilot for which regular updates will be provided.
- The 2020 CSB Spirit of Excellence Awards virtual ceremony was held via Zoom on Thursday, November 12, 2020.
- At the November 17, 2020 BOS meeting, Chris Leonard, currently the Director of Neighborhood Health and Community Services was announced as the new Deputy County Executive for Health, Housing and Human Services. He will be working with outgoing Deputy County Executive Tisha Deeghan for a smooth transition at the end of February 2021.

CSB Deputy Director of Administrative Operations Michael Neff provided the COVID-19 update, noting that reengagement is proceeding smoothly. Acknowledging the challenges presented by the array of services provided at the Merrifield Center, reengagement efforts have been supported by meeting with partners co-located at Merrifield including Inova, the pharmacy and the dental clinic, and Neighborhood Health. Revisions to implement hypothermia centers at both the North County and the South County centers have begun. Fluctuations in COVID cases will be closely observed for any needed changes. Personal protective equipment and sanitization supplies are well stocked and strictly monitored.

Daryl Washington provided a brief background of the Capital Improvement Plan (CIP) noting that it is a long-term plan for future anticipated county facility needs, highlighting that the Plan is annually reviewed and revised as needed. Attention was directed to the CSB related slides of the 2022 – 2026 County Executive CIP briefing included in the meeting materials. The slides detailed the services provided and the anticipated needs of each facility including Crossroads, the Tim Harmon Complex that includes Cornerstones, A New Beginning, and Fairfax Detox, with the proposal of a new building to provide administrative and step down services. Members were encouraged to review the materials, including the slides that highlight the efforts to improve and increase the availability of affordable housing.

Linda Mount, Director of Analytics and Evaluation, provided an overview of the outcomes and status reports provided in the meeting materials. Some additional details were provided that included:

- Clarification that the Performance Measures reports include the Community Services Performance Contract/DBHDS (Department of Behavioral Health and Developmental Services) measures as well as modified measures that have been developed to better reflect outcomes for this CSB. The related definitions are provided to clarify representation of the measures.
- The CSB Status Report (Dashboard) for the first quarter of 2021 was provided for review. It was clarified that the numbers for the first quarter are inflated as they include the individuals carried over from the prior fiscal year. Additionally, the numbers reflect the impact of COVID on service delivery, noting further that the improvements reported earlier in the meeting will be reflected in the second quarter report. Bettina Lawton encouraged members to closely review and share this report with their appointing authorities, noting it is a helpful tool that provides a quick and simple quarterly update of CSB activities.

8. Matters of the Board

Ken Garnes provided an update to development of the Annual Report, confirming that it will be shared with the Board very soon, further reporting that Elizabeth McCartney, CSB Legislative Liaison, is available for questions at [Elizabeth.McCartney@fairfaxcounty.gov](mailto:Elizabeth.McCartney@fairfaxcounty.gov) or at 703-324-5257.

Bettina Lawton reported proposed revisions to the CSB Board Bylaws and a new CSB Board Policy are in development. Proposed revisions to the Bylaws are to accommodate CSB Board member electronic participation in CSB Board and Committee meetings as well as to reflect current CSB programs and CSB Board standing committees.

Development of a new policy also addresses member electronic participation in Board and Committee meetings. A copy of the new policy and the revised Bylaws, with initial recommendations reflected, will be forwarded electronically to all members. Please forward further edit recommendations to Erin Bloom.

Ms. Lawton also reported that a virtual CSB Board retreat is not advisable at this time due to the typical 6-hour length of a CSB Board member retreat. Alternatively, several monthly virtual workgroup sessions of approximately 90 minutes each will be scheduled to provide information typically discussed at the Board member retreat. Topics are anticipated to include statutory responsibilities, VA-FOIA, budget planning, and programmatic information. Initial scheduling recommendation is for the third Wednesday monthly beginning in 2021.

9. Information Item

A. *CSB Board Policy Review*

Sheila Jonas directed attention to copies of CSB Board policy #2120 included in the meeting materials. Members were asked to review and provide feedback to CSB Board Clerk Erin Bloom. The policy will be submitted for approval at the December 2020 CSB Board meeting.

10. Action Item

A. *CSB Board Policy Approval*

CSB Board policies #1401, #3060 and #3200, including recommended revisions, were submitted to the CSB Board for final review and approval. Acknowledging that no recommendations were forthcoming Sheila Jonas made a motion to approve the policies as submitted that was seconded by Edward Rose and unanimously approved.

*B. 2021 CSB Board Meeting Schedule*

Bettina Lawton presented the draft 2021 meetings schedule, highlighting some meeting conflicts with county holidays that will be addressed as the conflict dates near. Sheila Jonas made a motion to accept the calendar as presented that was seconded by Daria Akers and unanimously approved.

There being no further business to come before the CSB Board, the meeting was adjourned at 6:43 p.m.

Actions Taken - -

- Motions required to start the virtual meeting including roll call & audibility, safety, electronic meeting and public access, and continuity in government were offered by Bettina Lawton, seconded, and passed.
- The October 28, 2020 CSB Board Meeting minutes were approved as presented.
- CSB Board policies 1401, 3060, and 3200 were approved.
- Approval of the 2021 CSB meetings schedule

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December 16, 2020

Date Approved



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Staff to the CSB Board