

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
FEBRUARY 16, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Board Chair Garrett McGuire called the meeting to order at 4:31 p.m.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;  
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDOUN  
COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE  
(CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**ABSENT:**       **BOARD MEMBERS:** NONE

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, Assistant Deputy Director Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloï and Board Clerk Joseline Cadima.

Board Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair McGuire passed the virtual gavel to Committee Member Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Captain Derek DeGeare and passed unanimously.

**Preliminary Motions**

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that

the public may access this meeting via Meeting ID: 861 6392 9860 and Passcode: 442114. Motions were seconded by Board Member Captain Derek DeGeare and unanimously approved.

Board Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Board Member Captain Derek DeGeare and unanimously passed.

**3. Matters of the Public.**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review and no amendments were made.

**COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4**

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), COMMITTEE CHAIR; JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE LOUDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** NONE

**5. Approval of Minutes**

Committee minutes for the December 8, 2021, and January 19, 2022, Executive Committee Meetings were provided for review and revision.

**MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE THE DECEMBER 8, 2021, MEETING MINUTES.**

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), COMMITTEE CHAIR; JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** NONE

**MOVED BY COMMITTEE MEMBER CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE THE JANUARY 19, 2022, MEETING MINUTES.**

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), COMMITTEE CHAIR; JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** NONE

## 6. Director's Report

**Deputy Director of Clinical Operations Lyn Tomlinson** provided an update on the pause of two temporary programs, Partial Hospitalization (staff has been assigned to Outpatient Adult Case Management and Front Door Programs) and New Generations (staff has been assigned to Residential Substance Abuse Co-Occurring Programs). Mentioned that individuals who need to obtain partial hospitalization level of care can receive those services through INOVA or Dominion Hospital. And if the individual does not have insurance, the CSB can use their existing service purchase agreements. Women, or Mothers with babies who would receive services through New Generations can continue to access that care through New Beginning or Crossroads and the Meter House in Arlington. Confirmed the front-door is still operating from 9:00 a.m. to 3:00 p.m. due to the large number of vacancies in that program. A CSB Building (formerly a Skilled Nursing Facility, Cameron Glen) in Reston was purchased through INOVA, and over the past few months has had homeless individuals living in the building. With the collaboration of County and CSB staff, all individuals were removed, and the building is now completely closed off.

**Assistant Deputy Director Barbara Wadley-Young** reported on the recent tracking of staffing vacancies and time to treatment trends, the data capacity was broken down by CSB Programs/Service Areas. The Data Capacity Report will continue to be provided to relay the ongoing trends.

**Healthcare Systems Director Jennifer Aloï** provided an update on the status of the Electronic Health Record (EHR) Implementation, the main update being the cancellation of the contract with Welligent. The Healthcare Systems Team is currently holding greet and meets with different EHR vendors that are providing demos to CSB Clinicians/Staff to ensure the CSB EHR needs are met.

**Executive Director Daryl Washington** stated the Marcus Alert Bill would allow certain localities to take part in it if its population were to reach a certain threshold. However, this would cause a problem for the CSB, as Fairfax County would easily meet that number, however that would not be the same for the Cities of Fairfax and Falls Church. Another bill that is tackling the transfer of custody would allow some sort of transfer to a trained person, whether that person be law enforcement or sworn officer is yet to be determined, more information will be provided as it becomes available. Mentioned the upcoming VACSB Training Conference held in Reston, Virginia on May 4-6, 2022. The Fairfax County Budget will be presented to the Board of Supervisors this

upcoming Tuesday, February 22, 2022, additional information on how it affects the CSB will be provided during the Board Meeting.

**Deputy Director of Administrative Operations Daniel Herr** provided an update on COVID-19, noted that after the large increase in positive infections following the holiday season, the numbers have dramatically decreased and have been back to normal.

**7. Review of the CSB Board February 23, 2022, Agenda**

The February 23, 2022, CSB Board Meeting agenda was presented for review and Board Chair Garrett McGuire requested to amend the Director’s Report to include the following bulletin points A). Services Update, B). Staffing Update, and C). Electronic Health Record Update. Committee Members discussed the possibility of returning to in-person meetings, requested more information on guidelines and recommendations from the County Executive’s Office.

**8. CSB Board Annual Planning Calendar**

Committee Members requested to remove the “Off-Site Retreat” from the February 2022 Calendar, as it is pending a new date, and to add the “VACSB Development & Training Conference” event for the month of May 2022.

**9. Matters of the Executive Committee**

**A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple noted the meeting had two breakout sessions (Developmental Disability and Behavioral Health) and each group discussed legislation that is pertinent to their field. **The next meeting of the Service Delivery Oversight Committee is Wednesday, April 13, 2022, at 5:00 p.m., via Zoom Conference.**

**B. Compliance Committee:**

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the status of tracking staff compliance with required trainings and noted that the Department of Behavioral Health and Developmental Services will resume their in-person auditing which will begin at the end of February. **The next meeting of the Compliance Committee is Wednesday, March 16, 2022, at 4:00 p.m., via Zoom Conference.**

**C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Member Jennifer Adeli they have not met yet. **The next meeting for the Fiscal Oversight Committee is Thursday, March 17, 2022, at 4:00 p.m. via Zoom Conference.**

**D. Other Matters:**

Committee Member Dan Sherrange requested additional information on the Opioid Abatement Authority Board and opioid federal funds that can come to the CSB via grants.

Executive Director Daryl Washington responded by noting that he will provide an update with that information once he receives it.

**Closed Session**

Committee Chair Garrett McGuire inquired whether there any matters that required discussion in closed session, none were raised.

**10. Adjournment**

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:54 p.m.

**AYES: BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;  
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY,  
VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE  
WHIPPLE (GREAT FALLS, VA)

**NOES: BOARD MEMBERS:** NONE

**ABSTAIN: BOARD MEMBERS:** NONE

**ABSENT: BOARD MEMBERS:** NONE

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03/16/2022

Date Approved

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*Joseline Cadima*

Clerk to the Board