



---

## **FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING**

Captain Daniel Wilson, Chair (acting)

**Wednesday, December 13, 2023, 4:30 PM**

Sharon Bulova Center for Community Health  
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West  
Fairfax, VA 22031

### **MEETING AGENDA**

- |                                                             |                              |
|-------------------------------------------------------------|------------------------------|
| <b>1. Meeting Called to Order</b>                           | <b>Captain Daniel Wilson</b> |
| <b>2. Roll Call, Audibility and Preliminary Motions</b>     | <b>Captain Daniel Wilson</b> |
| <b>3. Matters of the Public</b>                             | <b>Captain Daniel Wilson</b> |
| <b>4. Amendments to the Meeting Agenda</b>                  | <b>Captain Daniel Wilson</b> |
| <b>5. Approval of the October 18, 2023, Meeting Minutes</b> | <b>Captain Daniel Wilson</b> |
| <b>6. Directors Report</b>                                  | <b>Daryl Washington</b>      |
| A. County, Regional, State and Cross Agency Initiatives     |                              |
| B. Electronic Health Record Update                          |                              |
| <b>7. CSB Board Annual Planning Calendar</b>                | <b>Captain Daniel Wilson</b> |
| <b>8. Matters of the Executive Committee</b>                |                              |
| A. Service Delivery Oversight Committee                     | <b>Evan Jones</b>            |
| B. Compliance Committee                                     | <b>Captain Daniel Wilson</b> |
| C. Fiscal Oversight Committee                               | <b>Claudia Volk</b>          |
| D. Other Matters                                            |                              |
| <b>9. Adjournment</b>                                       |                              |

Meeting materials are posted online at [www.fairfaxcounty.gov/community-services-board/board/archives](http://www.fairfaxcounty.gov/community-services-board/board/archives) or may be requested by contacting Sameera Awan at 703-324-7827 or at [Sameera.Awan@fairfaxcounty.gov](mailto:Sameera.Awan@fairfaxcounty.gov)

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES  
OCTOBER 18, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West, Fairfax, VA 22031

**1. Meeting Called to Order**

Committee Chair Dan Sherrange called the meeting to order at 4:03 PM.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; BETTINA LAWTON; CLAUDIA VOLK; ANDREW SCALISE; ANNE WHIPPLE (FAIRFAX, VA)

**ABSENT:**       **BOARD MEMBERS:** CAPTAIN DANIEL WILSON, GARRETT MCGUIRE

**Also present:** Executive Director Daryl Washington, Deputy Director of Community Living Barbara Wadley-Young, Chief Financial Officer Elif Ekingen, Director of Quality Improvement Joan Rodgers, Healthcare Systems Director Jennifer Aloï, Legislative and Grants Analyst Elizabeth McCartney, Director of Communications and Public Information Caroline Coscia, Director of Clinical Operations Abbey May, and Board Clerk Sameera Awan.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

**5. Approval of the Minutes**

The September 20, 2023, Executive Committee Meeting Minutes were provided for review; no amendments were made.

**MOTION TO ADOPT SEPTEMBER 20, 2023, MEETING MINUTES WAS MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY COMMITTEE MEMBER BETTINA LAWTON.**

**MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, CLAUDIA VOLK, AND ANNE WHIPPLE.**

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data. She noted that the CSB had continued internal auditing activities occurring. As mentioned in the previous meeting, this practice is crucial for ensuring that programs comply with internal regulations, making it a highly

valuable activity. In September, seven internal audits were conducted, encompassing five programs and 59 records, all of which were successfully completed during that month. A cumulative summary is provided at the bottom of the Agenda Item #6.1 chart, indicating 30 auditing activities across five program areas reviewed in September and thus far in this fiscal year, amounting to 225 records for FY24. The programs audited in September included Assertive Community Treatment (ACT) Small, Mental Health Case Management for Youth, Mental Health Case Management for Adults, New Generations, Act Medium, Intensive Case Management, and ID Group Homes (ACRS).

## **7. Director's Report**

**Executive Director Daryl Washington** delivered a brief update regarding the VACSB conference that took place from October 4 to 6, 2023, in Roanoke, VA. The significant focus of discussion at the conference revolved around the announcement made by the Commissioner regarding the suspension of plans to move forward with the statewide transformation of CSBs into Certified Community Behavioral Health Clinics. The Commissioner attributed the pause to two main factors. Firstly, the reauthorization process of Medicaid, often referred to as Medicaid "unwinding," is currently consuming a substantial amount of resources within the Department of Medical Assistance Services (DMAS). Secondly, DMAS has initiated a bid for Managed Care Organization (MCO) services, which adds further complexity and demands on their resources. Adopting the Certified Community Behavioral Health Clinic (CCBHC) model would necessitate significant changes in service reimbursement. Most states transitioning to CCBHC status seek approval through a Content Management System (CMS) 1115 waiver. This waiver permits them to deviate from the conventional fee-for-service structure. However, the majority of the responsibility for this transition would fall on Medicaid. The approach currently being taken involves ongoing collaboration with the Department of Behavioral Health's leadership to determine outcome measures for CCBHCs while postponing full-scale implementation. This allows the outcome measures to align with best practices employed by other states. Internally within the CSB, preparations are underway to assess readiness for CCBHC adoption, focusing on areas where the most substantial improvements can be made. This ensures readiness for future progress when the state decides to proceed with the CCBHC initiative. Furthermore, there is an emphasis on communicating with elected officials to prevent the temporary pause from becoming a permanent halt. The benefits of CSBs transitioning to CCBHCs are extensive, and it is vital to ensure that this initiative remains a priority, especially considering potential changes in leadership at the state level.

The CSB Board received an update on the forthcoming changes related to the Governor's budget, set to take effect on January 1st. Specifics regarding the expected budget allocation for the CSB were shared, with an estimated sum of around \$2.5M based on conversations with BHCSB and senior department leadership. The availability of this funding is projected for the beginning of the calendar year, with additional information to follow in due course. Additionally, Mr. Washington noted that most of the other regional initiatives he previously discussed will likely proceed as planned this year. Fairfax-Falls Church is expected to receive 82 out of the 500 requested waivers. Although the final approval from CMS is pending, Daryl's experience suggests

that there is typically minimal deviation from the number initially granted, thus confirming the expectation of 82 waivers.

Mr. Washington delivered a presentation on Youth Behavioral Health Care Services to the Human Services Committee of the board yesterday, which was well received. He provided an overview of the status of three initiatives with carry-over implications and discussed youth survey data and related information. The high-level findings have been shared with the CSB Board members. Regarding outcomes, there has been a noticeable improvement in high-level substance use and mental health outcome measures from 2021 to 2022, indicating a favorable trend. As for the three initiatives, the first one involves expanding Youth Outpatient services. The current phase involves identifying existing positions and planning for advertising and hiring. The same hiring approach is being taken for the Youth Medication-Assisted Treatment (MAT) initiative.

### **B) Healthcare Record Update**

**Healthcare Systems Director Jennifer Aloï** presented an update on the progress made regarding the data warehouse. Concerning the data warehouse, the CSB operates out of an existing framework. The focus now involves enhancing security by incorporating various security layers, including multifactor authentication. This security augmentation aims to automate sharing reports with designated individuals, eliminating the need for manual intervention. The project is currently developing these security layers, and this week's discussions have explored the most efficient ways to initiate this process and progressively enhance it. It's important to note that this approach streamlines security efforts and establishes a foundation for potential integration with the security framework of any new Electronic Health Record (EHR) that may be implemented. This multi-layered approach is an exciting development. The project is expected to conclude when the Health Resources & Services Administration (HRSA) funding ends in December.

## **8. CSB Board Annual Planning Calendars**

**Committee Chair Dan Sherrange** requested to eliminate the staff presentation from the CSB Board meeting agenda scheduled for October 25, 2023. This request is based on the presence of the General Assembly Delegation during that meeting. He requested the Healthcare Record Update not be included under Agenda Item #8B within the Director's report.

**Legislative and Grants Analyst Elizabeth McCartney** provided an overview of the materials to be presented to the General Assembly Delegation in the upcoming week. The folder contains the 2024 Legislative Priorities Document, DD Medicaid Waiver Slots One Pager, CSB Funding Overview, Regional Priorities Document, Heat Maps, and the CSB Annual Report.

**Director of Communications and Public Information Caroline Coscia** distributed copies of the 2024 annual report, slated for presentation to the General Assembly Delegation in the upcoming week. The communications team finalized the report on October 13, 2023.

**Committee Chair Dan Sherrange** issued a reminder about the forthcoming Public Hearing Testimony scheduled for January and urged new CSB Board members to consider volunteering as speakers.

**MOTION TO APPROVE OCTOBER 25, 2023, CSB BOARD MEETING AGENDA, AS MODIFIED, WAS MOVED BY COMMITTEE MEMBER BETTINA LAWTON AND SECONDED BY COMMITTEE MEMBER EVAN JONES.**

**MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, CLAUDIA VOLK, ANDREW SCALISE AND ANNE WHIPPLE.**

9. **Matters of the Executive Committee**

A. **Service Delivery Oversight Committee:**

Service Oversight Committee Chair Anne Whipple shared updates from last week's meeting. During the meeting, Director of Diversity, Equity & Inclusion Anika Harris provided comprehensive insights into the ongoing efforts in Diversity, Equity, Inclusion, and Belonging (DEIB). Anika is a prominent leader in this field and is well-qualified to conduct training. She has formed a dedicated volunteer team of employees who actively participate in DEIB activities alongside their regular work. Their approach emphasizes promoting mental health engagingly and joyfully, incorporating activities that involve various parts of the CSB and its diverse employees. The committee is still deliberating its plans for the upcoming year, with discussions centered on reducing the frequency of meetings while expanding content. They also strive to enhance member organization involvement, reflecting a direction Anne has consistently highlighted in recent months. **The next Service Delivery Oversight Committee meeting is Wednesday, December 6, 2023, at 5:00 PM.**

B. **Compliance Committee:**

Compliance Committee Chair Dan Sherrange had no updates or information to share from the October 2023 meeting. **The next meeting of the Compliance Committee will be held on Wednesday, November 8, 2023, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

C. **Fiscal Oversight Committee:**

Fiscal Oversight Committee Chair Claudia Volk had no updates or information to offer from the September 2023 meeting. However, she did make a request to reschedule the upcoming committee meeting to Thursday, November 16, 2023. **The following Fiscal Oversight Committee meeting is Thursday, October 19, 2023, at 4:00 PM.**

D. **Other Matters:**

**Committee Chair Dan Sherrange** shared the details of his presentation with Supervisor Penny Gross and Supervisor Dalia Palchik. During his conversation with Supervisor Gross, she stated she had spoken with the Human Resources Director. She indicated her

willingness to provide flexibility to Mr. Washington, especially when dealing with workforce planning issues. Supervisor Gross recommended a meeting with the CSB Board and HR team. Mr. Sherrange recommended Mr. Washington and a CSB Board member meet with HR to discuss the issue. The meeting would convey the perspectives and concerns of the CSB, providing clarity for both parties when strategizing issues that the CSB can't unilaterally change.

The meeting with Supervisor Palchik and her Chief of Staff, Joe Mondoro, was also positive. The meeting provided valuable insights into the HR environment. Supervisor Palchik supported the information shared during the meeting and suggested adjustments to the existing process could be made rather than completely changing it. The focus was on finding ways to enhance the process for the benefit of everyone involved. Additionally, Supervisor Palchik expressed interest in meeting with the CSB Board at least once a year. This would provide a positive step toward ongoing collaboration and communication between the CSB and the Board of Supervisors. The annual meeting could be a constructive approach for discussions with each board member to share the CSB's perspectives on its performance and initiatives.

**10. Adjournment**

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Member Evan Jones. The motion was approved unanimously, and the meeting was adjourned at 5:10 PM.

---

Date Approved

---

Clerk to the Board

# 2024 CSB Board and Committee Meetings

## Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2024 Meetings	2 <sup>nd</sup> Wednesday 5:00 PM	3 <sup>rd</sup> Wednesday 4:00 PM	3 <sup>rd</sup> Wednesday 4:30 PM	3 <sup>rd</sup> Thursday 4:00 PM	4 <sup>th</sup> Wednesday 5:00 PM
January	*	*	17	18	24
February	14	*	21	22	28
March	*	*	20	21	27
April	10	17	17	18	*
May	*	*	15	16	22
June	12	*	19	20	26
July	*	*	17	*	24
August	14	21	21	22	*
September	*	*	18	19	25
October	9	*	16	17	23
November	*	*	6**	14**	13**
December	4**	11**	11*	12**	*

\*No Meeting

\*\* Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

**Note:** All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# January 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3 <i>House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget</i>	4 <i>House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget</i>	5	6 FFX County GA Public Hearing	7
8	9	10	11	12	13	14
15 Martin Luther King, Jr Holiday	16 VACSB Legislative Conference (Richmond, VA)	17 <b>Compliance Committee Meeting – 4:00 PM</b> <b>Executive Committee Meeting – 4:30 PM</b>	18 <b>Fiscal Oversight Committee Meeting – 4:00 PM</b>	19	20	21
22	23	24 <b>CSB Board Meeting – 5:00 PM</b>	25 <i>Superintendent releases FY 2025 Proposed Budget</i>	26	26	28
29	30	31				

**Board Review, Action, or Information:**

- House Appropriations and Senate Finance Committees Joint Public Hearing on State Budget - January 3-4, 2024
- Fairfax County General Assembly Delegation’s Pre-2024 Session Public Hearing | County Executive - January 6, 2024

**Events of Interest:**

- Superintendent releases FY 2025 Proposed Budget
- \*VACSB Legislative Conference - January 16-17, 2024 (Marriot Downtown – Richmond, VA)



# FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

# February 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5 School Board holds public hearing on budget	6	7	8	9	10	11
12	13	14 <b>Service Delivery Oversight Committee Meeting – 5:00 PM</b>	15	16	17	18
19 President's Day	20 County Exec releases FY 2025 Advertised Budget Plan	21 <b>CSB Executive Committee Meeting – 4:00 PM</b>	22 <b>CSB Fiscal Oversight Committee Meeting – 4:00 PM</b>	23	24	25
26	27 School Budget Comm discuss Budget & Tax rate	28 <b>CSB Board Meeting – 5:00 PM</b>	29			

**Board Review, Action, or Information:**

- Fee Schedule submitted for CSB Board approval to submit to BOS (A)
- FY Strategic Plan Mid-Year Accomplishments (R)

**Events of Interest:**

- School Board adopts FY 2025 Advertised Budget
- Joint County/Schools Budget Committee Meeting to discuss FY 2025 budget and tax rate
- Release of FY 2025 Advertised County Budget by County Executive

**\*SDOC meets on the 2nd Wednesday of every even month**

-