

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
JULY 20, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:32 PM

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); BETTINA LAWTON (VIENNA, VA);
ANDREW SCALISE (FAIRFAX, VA)

ABSENT: BOARD MEMBERS: DAN SHERRANGE; ANNE WHIPPLE

*Per Committee Chair Garrett McGuire; Major Derek DeGeare is off the Executive Committee

Also present: Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Assistant Deputy Director of Community Living Barbara Wadley-Young, Finance Manager Paresh Patel, Healthcare Systems Director Jennifer Aloï, Division Director of Quality Improvement Joan Rodgers and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee Vice Chair Jennifer Adeli to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this

meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 857 3560 7237 and Passcode: 241827. Motions were seconded by Committee Member Andrew Scalise, with Committee Member Bettina Lawton opposing and unanimously approved.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Andrew Scalise and unanimously passed.

3. Matters of the Public

None were presented

4. Amendments to the Meeting Agenda

The July 20, 2022, Executive Committee meeting agenda was presented for review by the Consensus of the Committee. The agenda was accepted as presented.

5. Approval of the Minutes

The May, June and July 2022 Executive Committee minutes were distributed for review. The Board did not approve the minutes; will make revisions.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the Audit, Corrective Action, and Educational Reports for the CSB Board. There are eight current audits, two of which are external.

Deputy Director of Administrative Operations Daniel Herr mentioned the Federal and State Balance Billing and Good Faith Estimate Acts. Virginia's balance billing protects out of network clients from having a larger copay than in network clients. The good faith estimates acts require an agency to provide a client with an estimate of the cost of his/her care.

7. Director's Report

Deputy Director of Clinical Operations Lyn Tomlinson stated that an update on the CSB's Electronic Health Record (EHR) will be given to the Board of Supervisors on Tuesday, July 26, 2022, during the Health and Services Committee meeting. There will also be a presentation by a CSB staff focusing on Youth Mental Health & Substance Abuse. The round table meeting, which the Board Supervisors requested, will be on Monday, July 25, 2022. The round table members will include the Board of Supervisors, school board members, and subject matter experts. The number of staff

testing positive for COVID has slightly dropped. Given the higher transmission rate in the community, the CSB is pleased to have an average of 13 staff testing positive weekly.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported the CSB has been meeting with the Department of Procurement and Materials Management to finalize the Request for Proposals for the EHR and create a timeline for procurement in consultation with the Department of Information Technology.

Deputy Director of Administrative Operations Daniel Herr stated that Fairfax County was listed by US News as among the top communities for Mental Health in the Nation. The US News recognize the Washington DC metropolitan area, DC, MD, and Northern VA, all have high scores in that area, with Fairfax leading the way as No. 1 in mental health. The Board of Supervisors approved the revised CSB Board ByLaws. The CSB requested that a significant amount of funds be carried over from FY 2022 into FY 2023 and is awaiting review and approval of this request. The National Suicide Prevention Hotline has launched a 3-digit number (988) for ease of remembering.

8. Review of the CSB Board July 27, 2022, Agenda

The July 27, 2022, the CSB Board Meeting agenda was presented for review. Committee Chair Garrett McGuire requested a staff presentation in September 2022 since the Board will not be getting together as a full Board in August 2022. Additionally, Committee Chair Garrett has contacted Legislative and Grants Analyst Elizabeth McCartney to request an update on the Human Service Issue Paper and for the Paper to be presented as Action Item for the July 27, 2022, Board meeting. The Executive Committee will include the Bylaws as an action item.t

Committee Member Bettina Lawton requested the 2023 Human Services Issue Paper revision be sent separately to all the Board Members for review as soon as the information was available. Committee Chair Garrett will also coordinate the scheduling of an Ad Hoc Legislative Committee for October 2022.

9. CSB Board Annual Planning Calendar

Committee Chair Garrett McGuire requested an update for the Annual Planning Calendar. There will be no Board Meetings in August and December 2022.

10. Matters of the Executive Committee

A. Compliance Committee:

Committee Chair Garrett McGuire stated there was no Compliance Committee Meeting for the month of July 2022.

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B. Fiscal Oversight Committee:

Committee Chair Garrett McGuire announced that the Fiscal Oversight Committee Chair is now Dan Sherrange. **The next meeting of the Fiscal Oversight Committee is Thursday, July 21, 2022, at 4:00 p.m.**

C. Other Matters:

Committee Chair Garrett McGuire proposed that the Executive meetings should start at 4:00 PM rather than 4:30 PM.

11. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:45 PM

08/17/2022

Date Approved

DocuSigned by:

Sameera Awan

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Clerk to the Board