

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
OCTOBER 19, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to physically assemble a quorum in one location or have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment 30 minutes before the meeting was called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:01 PM

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); ANDREW SCALISE (WASHINGTON, DC); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (HERNDON, VA)

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Director of Nursing Services Yusuf Enum and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members were present and audible. Committee Chair McGuire passed the virtual gavel to Committee member Jennifer Adeli to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and approved unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 879 0916 9949 and Passcode: 640407. Motion was seconded by Committee Member Andrew Scalise. The motion was approved by a vote of 4-1.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Anne Whipple and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review and no amendments were made.

COMMITTEE CONSENSUS TO APPROVE AGENDA ITEM NO. 4

5. Approval of the Minutes

Meeting minutes of the September 21, 2022, Executive Committee were provided for review and revision. Committee Chair Garrett McGuire noted the last sentence under preliminary motions should read, "Motions were seconded by Committee Member Andrew Scalise with Committee Member Bettina Lawton opposing, motion approved with Committee Member Jennifer Adeli absent."

MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY BOARD MEMBER DAN SHERRANGE TO APPROVE ITEM NO. 5

ABSTAIN: BOARD MEMBERS: JENNIFER ADELI

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

7. Director's Report

Executive Director Daryl Washington introduced Yusuf Enum as the new Director of Nursing Services. There was a VACSB Conference in October, attended by the Commissioner and his Senior Leadership team. They focused on the transformation of Crisis Services, such as developing a robust, well-trained, sustainable workforce, increasing access to growing capacity, and ensuring the quality of care in the most integrated continuum. There was a Wellness Circle Open House on October 4, 2022, attended by the CSB staff and private provider networks. They discussed how welcoming the program is, and the services provided there. There was a Personnel Committee Meeting earlier this week. They discussed changing the sign-on bonus structure. Currently, \$2K is the sign-on bonus we have in place for our Clinical positions. There will be a listening session hosted by the Opioid Abatement Authority on Saturday, December 3, 2022, at the Government Center auditorium. An annual report regarding staff turnover released from the VACSB indicates that the Fairfax-Falls Church CSB has had a better vacancy percentage than other CSBs in Northern Virginia. The Board of Supervisors (BOS) has released a memo

regarding the Youth Roundtable. The Department of Behavioral Health plans to leave the Department of Justice settlement agreement with Developmental Disability Services by the end of next year. The Health Department launched an Opioid Overdose Data Dashboard to keep the community updated.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that things have been progressing well with the Electronic Health Records. The RFP closed on October 18, 2022, and proposals are being reviewed. Credible's profile system update will take place on November 14, 2022, but it is still undergoing several enhancements.

8. Review of the CSB Board October 26, 2022, Agenda

The October 26, 2022, CSB Board Meeting agenda was presented for review, no revisions were made, the agenda was accepted as presented.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, it was recommended to move the Fiscal Oversight Committee November 10, 2022, meeting, and to schedule on November 17, 2022, instead, the calendar was accepted as revised.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple did not have a report as they did not meet in the month of October. **The next meeting of the Service Delivery Oversight Committee is Wednesday, December 7, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange shared his attendance at the VACSB meeting. **The next meeting for the Fiscal Oversight Committee is Thursday, November 17, 2022, at 4:00 p.m., via Zoom Conference.**

11. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:15 PM.

11/09/2022

Date Approved

DocuSigned by:

Sameera Iwan

Clerk to the Board