

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
FEBRUARY 15, 2023**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); ANDREW SCALISE (FAIRFAX, VA); ANNE WHIPPLE (GREAT FALLS, VA); DAN SHERRANGE (CHANTILLY, VA); BETTINA LAWTON (VIENNA, VA)

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloji, Director of Quality Improvement Joan Rodgers and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members were present and audible. Committee Chair McGuire passed the virtual gavel to Committee Member Jennifer Adeli to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Anne Whipple and approved unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 826 4182 4532 and Passcode: 177934. Motion was seconded by Committee Member Dan Sherrange, with Committee Member Bettina Lawton opposing. The motion was approved with a four-to-one vote.

Committee Chair Garrett McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Dan Sherrange and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The February 15, 2023, Executive Committee minutes were distributed for review. Following this, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Bettina Lawton and unanimously approved.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, the CSB Board Education Report, and the CSB Annual Training Data - PowerDMS.

7. Director's Report

Deputy Director of Clinical Operations Lyn Tomlinson announced Sarah Gary as the new Division Director of Diversion & Jail-Based Services. Sarah will attend future CSB Board meetings and have the opportunity to meet everyone.

Executive Director Daryl Washington shared that the CSB has partnered with the Virginia Department of Behavioral Health and Developmental Services to launch REVIVE!, a program that makes naloxone available to lay rescuers to reverse opioid overdoses. REVIVE! trains individuals on what to do and not do in an overdose situation, how to administer naloxone, and what to do afterward. The CSB prevention staff has conducted the REVIVE! training for over a thousand Fairfax County Public School employees and are set up to train students within the school system. Each attendee also receives a free REVIVE! kit, which includes all the supplies needed to administer naloxone. The Fairfax County Executive Director will present his proposed budget to the Board of Supervisors on Tuesday, February 21, 2023. The Governor of Virginia announced that they are allocating some of the \$2M to contribute to creating Southwest Virginia's first comprehensive residential treatment facility, the Wildwood Recovery Center. The CSB submitted a draft of the Marcus Alert plan to the State, followed by a dialog session to review the Marcus Alert plan with the Stakeholders.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that the CSB had purchased infrastructure for the data warehouse, and we have successfully run the Data Export tool to export all of our credible data.

8. Review of the CSB Board February 22, 2023, Agenda

Committee Chair Garrett McGuire requested action item six (6) regarding the Staff Presentation be removed and replaced with the Opioid Overdose and Naloxone Training.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple shared that the Executive Director of the ARC of Northern Virginia, Melissa Heifetz, and the Director of Advocacy, Lucy Beadnell discussed the Advocacy Services for Individuals with Disabilities and the Arc of Northern Virginia's 2023 Legislative and Budget Priorities. There will be a CSB Board visit to the New Horizons Program on Thursday, March 2, 2023, at 1:00 pm. **The next meeting of the Service Delivery Oversight Committee is Wednesday, April 12, 2023, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange reported that the second-panel interviews for the CFO position would take place next week, and they hope to have a final selection soon. **The next meeting of the Fiscal Oversight Committee is Thursday, February 16, 2023, at 4:00 p.m.**

11. Adjournment

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:21 PM.

March 15, 2023

Date Approved

DocuSigned by:

Sameera Awan

Clerk to the Board