

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
APRIL 19, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:34 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE; JENNIFER ADELI; ANDREW SCALISE; BETTINA LAWTON; DAN SHERRANGE; ANNE WHIPPLE (CAPTIVA ISLAND, FL)

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloï, Chief Financial Officer Elif Ekingen, Director of Emergency Services Abbey May, and Board Clerk Sameera Awan.

Motions

Committee Chair Garrett McGuire motioned to approve Committee Member Anne Whipple's request to participate from a remote location for personal reasons. The motion was seconded by Committee Member Dan Sherrange and approved unanimously. A further motion was offered by Chair McGuire to approve that all persons at the primary central meeting location can adequately hear the voice of Committee Member Whipple from her remote location; this motion was seconded by Committee Member Jennifer Adeli and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the consensus of the Committee. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

March 15, 2023, Executive Committee minutes were distributed for review. Following this, Committee Member Andrew Scalise noted the misspelling of his name on page No. 5.2, under Agenda Item No. 10C, regarding the Matters of the Executive Committee.

MOTION TO ADOPT MARCH 15, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER DAN SHERRANGE, SECONDED BY COMMITTEE MEMBER JENNIFER ADELI.

MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, JENNIFER ADELI, ANDREW SCALISE. GARRETT MCGUIRE AND BETTINA LAWTON ABSTAINED.

6. Director's Report

Executive Director Daryl Washington announced Abbey May as the new Deputy Director of Clinical Operations upon Lyn Tomlinson's retirement. Abbey has a long history of working with the CSB in several programs, including the private sector. Daryl Washington, Abbey May, the Wellness Circle Team, and Law Enforcement plan to visit Connections Health Solutions in Phoenix, Arizona. During the visit, they plan to tour and view both the Adult and Youth Program Crisis Receiving Centers. Connections Health Solutions is a 24/7 Crisis Care and Treatment Center that provides life-saving mental health care with compassion and support. Connections Health Solutions plans to take over operations at the Chantilly site. The goal for Fairfax Falls-Church CSB is to build two Adult Crisis Receiving Centers and one Youth Crisis Receiving Center in Fairfax County. The State approved the CSB's Marcus Alert Plan, which will allow the new protocol for transferring calls from the 911 Call Center to the Regional Crisis Hub Call Center to begin at the end of June 2023. The DBH (Department of Behavioral Health) leadership team is working to make Fairfax Falls-Church CSB a Certified Community Behavioral Health Clinic by pushing the CCBHC (Certified Community Behavioral Health Grant), which the DBH applied for through SAMHSA (Substance Abuse and Mental Health Services Administration). This program aims to help transform community behavioral health systems and provide comprehensive, integrated, coordinated, and person-centered behavioral health care by enhancing and improving CCBHCs that meet the CCBHC Certification Criteria. The CSB Executive Leadership Structure is reclassifying three Support Coordinator positions and advertising to fill the vacant positions. Caroline Coscia is the new Director of Communications and Public Information Officer (PIO). Caroline was a Communications Specialist with the CBS Communications team. The Board of Supervisors Budget Policy Committee will have a working budget meeting on Friday, April 28, 2023, at the Fairfax County Government Center to discuss the Fiscal Year (FY) 2024 Budget Mark-up. Mark-up of the FY 2024 budget will occur at the Board of Supervisors meeting on May 2, 2023. The FY 2024 budget will be adopted at the Board meeting on May 9, 2023.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that the CSB had purchased infrastructure for the data warehouse, and we have successfully run the Data Export tool to export all of our credible data. The CSB is waiting for DIT to create servers for its actual Data Warehouse.

7. CSB Board Annual Planning Calendars

The CSB Annual Planning Calendar was reviewed and requested that the "Election of Board Officers" occur in June of 2023.

Committee Chair Garrett McGuire highlighted the upcoming Office Nominating Committee to determine the next Chair, Vice Chair, and Secretary of the Board. The Committee Chair thanked board members Bettina Lawton, Daria Akers, and Robert Bartolotta for providing the Budget Hearing Testimony earlier this month.

8. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple shared that Eileen Bryceland and Sierra Simmons took the time to explain the integrated service delivery provided for individuals with Developmental Disabilities and Mental Health Conditions. **The next meeting of the Service Delivery Oversight Committee is Wednesday, June 14, 2023, at 5:00 p.m.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange shared that the statistics for time and treatment look good; numbers are on the right track, and the committee is pleased. **The next meeting of the Fiscal Oversight Committee is Thursday, April 20, 2023, at 4:00 p.m.**

D. Other Matters: No other matters were presented.

9. Information Item

Executive Director Daryl Washington shared the proposed changes to the Fiscal Year (FY) 24-25 Community Services Performance Contract and requested that the Board approves the Fairfax-Falls Church Community Services Board (CSB) to apply for and accept up to \$132,627 for FY 2024 for the DBHDS Grant for Forensic Discharge Planning FY 2024.

MOTION TO APPROVE AGENDA ITEM NO. 9 WAS MOVED BY COMMITTEE MEMBER DAN SHERRANGE, SECONDED BY COMMITTEE MEMBER JENNIFER ADELI.

THE MOTION WAS APPROVED UNANIMOUSLY.

10. Adjournment

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Member Jennifer Adeli. The motion was approved unanimously, and the meeting was adjourned at 6:00 PM.

May 17, 2023

Date Approved

DocuSigned by:

Samaira Awan

Clerk to the Board