

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
FISCAL OVERSIGHT COMMITTEE VIRTUAL MEETING MINUTES  
JUNE 23, 2022**

The Fiscal Oversight Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Committee Chair Jennifer Adeli called the meeting to order at 4:00 PM

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT: BOARD MEMBERS:** JENNIFER ADELI (GREAT FALLS, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDON COUNTY, VA); BETTINA LAWTON (VIENNA, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)

**ABSENT: BOARD MEMBERS:** DIANA RODRIGUEZ

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Assistant Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Daniel Herr, Director of Analytics & Evaluation Linda Mount and Board Clerk Yalonda Robinson.

Committee Chair Jennifer Adeli conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair Jennifer Adeli passed the virtual gavel to Committee Member Dan Sherrange to make several motions required to begin the meeting.

A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Bettina Lawton and passed unanimously.

**Preliminary Motions**

Committee Chair Jennifer Adeli made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be

implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 842 8007 7483 and Passcode: 764153. Motions were seconded by Committee Member Dan Sherrange and unanimously approved. Committee Chair Jennifer Adeli made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded Committee Member Dan Sherrange and unanimously passed.

**3. Matters of the Public**

None were presented

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review, no amendments were made.

**AYES: BOARD MEMBERS:** JENNIFER ADELI (GREAT FALLS, VA), CHAIR; KAREN ABRAHAM (FAIRFAX, VA); CAPTAIN DEREK DEGEARE (LOUDON COUNTY, VA); BETTINA LAWTON (VIENNA, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); SANDRA SLAPPEY-BROWN (FAIRFAX CITY, VA)

**ABSENT: BOARD MEMBERS:** DIANA RODRIGUEZ

**5. Approval of Minutes**

Committee minutes for the May 19, 2022, was provided for review, no amendments were made.

**6. Administrative Operations Report**

**Deputy Director of Administrative Operations Daniel Herr** shared that the Board of Supervisors decided to move forward with creating a Youth Mental Health and Substance Abuse round table in July 2022. Health and Human Services Committee and the Board of Supervisors will meet on July 26, 2022, updates will be provided by Daryl. **VACSB** held a CSB Executive Directors Retreat on June 3, 2022, which was attended by the Commissioner and his senior leadership team. They focused on strategic priorities, such as developing a robust well trained and sustainable workforce, increasing access growing capacity and insuring quality of care in the most integrated continuum. **Daryl and the CSB Clinical Leadership** continues to be engaged in conversation about developing and flushing out the protocols for transferring calls from 911 dispatch to the regional crisis call center. **Crisis Service and Marcus Alert** are working behind the scenes to draft an outline of what the protocol will look like when a 911 call is received. PWCSB has already been the first in the region to move forward with this protocol. The school board will be receiving a half million dollars for behavioral health telehealth services, more details to come. **COVID** status moved from low to medium, and we continue to get 10-15 staff testing positive per week in the organization.

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**7. Clinical Operations Report**

**Deputy Director of Clinical Operations Lyn Tomlinson** provided the staff report and an overview of the May 2022 Capacity Data Reports. We are pleased with how our vacancies have gone down, there are 30 additional signed offer letters out with the start dates through August 2022. Assistant Deputy Director, Barbara Wadley-Young stated that the number of vacancies between April-May have been fairly consistent for Youth & Family Services.

**Director of Analytics & Evaluation Linda Mount** presented the CSB Status Report and Quarterly Performance Measures.

**8. Financial Status**

**Chief Financial Officer Paresh Patel** provided an overview of the Fund Statement, Variable Revenue Report, and Operating Expenditures Program Budget vs Actuals Reports.

**9. Open Discussion**

**Committee Chair Jennifer Adeli** announced she will be ending her term as the Chair of the Fiscal Oversight Committee. The new Fiscal Oversight Committee Chair will be Dan Sherrange.

**10. Adjournment**

**MOVED BY COMMITTEE MEMBER BETTINA LAWTON TO ADJOURN THE MEETING AT 5:17 PM**

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07/21/2022

Date Approved

DocuSigned by:

*Sameera Awan*

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Clerk to the Board