

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
FISCAL OVERSIGHT COMMITTEE MEETING MINUTES  
DECEMBER 15, 2022**

The CSB Fiscal Oversight Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

**1. Meeting Called to Order**

Committee Chair Dan Sherrange called the meeting to order at 4:01 PM

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** COMMITTEE CHAIR, DAN SHERRANGE; ANDREW SCALISE; SANDRA SLAPPEY-BROWN; BETTINA LAWTON; CLAUDIA VOLK; KAREN ABRAHAM (FAIRFAX, VA)

**ABSENT:**       **BOARD MEMBERS:** JENNIFER ADELI, CAPTAIN DANIEL WILSON

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Director of Analytics & Evaluation Linda Mount, Acting Chief Financial Officer Tom Young, and Board Clerk Sameera Awan.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was provided for review, no amendments were made.

**UNANIMOUS CONSENT TO APPROVE AGENDA ITEM NO. 4**

**5. Approval of Minutes**

The November 17, 2022, Fiscal Oversight Committee Meeting minutes were provided for review, no amendments were made.

**MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY COMMITTEE MEMBER KAREN ABRAHAM TO APPROVE AGENDA ITEM NO. 5, AS AMENDED**

**6. Administrative Operations Report**

**Executive Director Daryl Washington** reported current vacancies in the Fiscal, Data Analyst, and Compliance Teams, and the administrative operations team continues to face recruitment challenges. The CSB continues to prioritize these positions and is working on filling them. The Department of Behavioral Health has completed its funding towards STEP-VA (System, Transformation, Excellence, and Performance in Virginia). These funds received are to help

expand STEP VA Services, hire Peer Coordinators, and expand Behavioral Health Services and Case Management Services. The CSB only submitted for positions where grants were expiring, and based on our projections, we received a \$23.2M shortfall for the implementation of STEP VA. Fairfax County has requested to include expiring grants in the next fiscal year's budget. There was an additional request to get a contract rate adjustment included in next year's budget for all the county's contracted services.

**7. Clinical Operations Report**

**Deputy Director of Clinical Operations Lyn Tomlinson** provided the staff report and an overview of the November 2022 Capacity Data Reports; she noted that the vacancy count had dropped from 136 to 122. We continue to focus on the target areas with recruitment challenges.

**Deputy Director of Community Living Barbara Wadley-Young** provided the Adult Behavioral Health Outpatient BHOP Service Capacity Report and Support Coordination Service Capacity Report.

**Director of Analytics & Evaluation Linda Mount** presented the CSB Status Report and Quarterly Performance Measures.

**8. Financial Status**

**Financial Chief Officer Tom Young** provided the staff report and an overview of the Modified Fund Statement, Variable Revenue Report, and Expenditures-Budget vs. Actuals Financial Reports.

**9. Open Discussion**

**Committee Chair Dan Sherrange** shared the Governor of Virginia's proposal on additional spending and budgeting amendments for 2024.

**Committee Member Claudia Volk** shared that CVS Pharmacy's Minute Clinic now provides Mental Health Counseling. Anyone can walk in or schedule an appointment for assistance.

**10. Adjournment**

**MOVED BY COMMITTEE MEMBER BETTINA LAWTON TO ADJOURN THE MEETING AT 5:13 PM**

1/19/2023

Date Approved

DocuSigned by:

*Sameera Awan*

Clerk to the Board