

Policy Number: 2300
Policy Title: Compliance Program
Date Adopted: November 20, 2019

Purpose

To define the CSB’s Compliance Program and the role of the CSB Board’s Compliance Committee.

Policy

1. The CSB is committed to conducting its operations consistent with the best interests of its clients, employees, contractors, vendors, community partners, and others.
2. CSB directly operated and contracted program services will adhere to strict conformance with the highest standards of accountability for administration, clinical, business, information technology, and financial management.
3. The CSB Compliance Program will ensure ongoing self-assessment, monitoring and conformance with all legal and regulatory requirements. The Compliance Program will emphasize:
 - a. prevention of wrongdoing – whether intentional or unintentional,
 - b. immediate reporting and investigation of questionable activities and practices without consequences to the reporting party, and
 - c. timely correction of any situation which puts the County, CSB Board, CSB staff, funding sources or consumers at risk.
4. The CSB Board’s Compliance Committee provides oversight and direction to the CSB Compliance Program to assist the CSB Board in meeting its statutory responsibilities as outlined in the Code of Virginia, Section 37.2-504. The CSB Board’s Compliance Committee works closely with the CSB Executive Director, other CSB Executive Leadership, the CSB Compliance Officer and legal counsel.
5. The CSB Board authorizes the CSB Executive Director to designate a CSB Compliance Officer to monitor the CSB’s Compliance Program and ensure that the Board’s Compliance Committee is sufficiently informed in order carry out its responsibilities outlined in the CSB Board’s Compliance Committee Charter.

Approved


CSB Board Secretary

November 20, 2019
Date

Policy Adopted: February 25, 2004
Readopted: December 16, 2009

Policy Readopted: November 20, 2013
Policy Readopted: November 20, 2019