

CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE

Tuesday, September 8, 2020

Virtual Meeting

Date and time: Tuesday, September 8, 2020 7:30 pm EDT

Event link for public attendees (CCFAC members url link provided by staff):

<https://fairfaxgov.webex.com/fairfaxgov/onstage/g.php?MTID=e9a9237abb2de89e7ca3bc595e426b21e>

Audio conference: +1-202-860-2110. Access code: 173 483 4936

MEETING SUMMARY

Call to Order

Chairperson M. Menapace called the meeting to order at 7:30 p.m.

DHCD staff, Jenny Hsu, gave pre-meeting instructions to Chairperson Menapace and members regarding roll call and identification of the location where participants are calling from as well as muting protocol for virtual meetings. J. Hsu directed participants to ask questions utilizing the chat feature in WebEx and asked callers to identify themselves when speaking.

Chairperson Menapace asked the group to be mindful of allowing a speaker to raise hands and speak in full. Chairperson Menapace read through the roll call procedure.

Roll Call, in the order as presented:

Michelle Menapace (Alexandria, VA)
Marlene Blum (Vienna, VA)
Tom Bash (Springfield, VA)
Karla Bruce (Washington DC)
Melanie Bush (Fairfax, VA)
Fazia Deen (Falls Church, VA)
Holly Dougherty (Alexandria, VA)
Jim Edwards-Hewitt (Alexandria, VA)
Mike Finkle (Fair Oaks, VA)
Mary Ann Floto (Ohio-Temporary; Washington DC)
Cookie Blitz (Herndon, VA)
Jane Plum (Reston, VA)
Valerie Sutter (Annandale, VA)
Dick Kennedy (Reston, VA)

Interagency Staff Present on WebEx:

Michelle Brizzi (NCS), Regina Coyle (DHCD), Jenny Hsu (DHCD), Andrew Janos (DPMM), Laura Lazo (DHCD), Keisha Dotson (NCS), Cathy Muse (DPMM), Lee Ann Pender (DPMM), Katie Strotman (NCS) and Kehinde Walker (DHCD).

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Chairperson Menapace moved that all voices be heard, M. Blum seconded, the motion passed.

Chairperson Menapace moved that this is a state of emergency due to COVID, FOIA is applicable, the reasons for conducting the meeting online, and that the meeting be safely conducted through WebEx software. The public can gain access through www.fairfaxcounty/housing/ccfac or 1-202-860-2110. Access code: 173 483 4936. M. Blum seconded, the motion passed.

Approval of March 10, 2020 Meeting Notes

Motion by M. Blum, V. Sutter seconded, and the motion passed.

Review FY 2021 CCFAC Calendar

L. Lazo stated CCFAC is scheduled for six meetings as of the 8/27/20 draft calendar. The major items to note are the meetings for 9/8 (Kick-Off), 10/13 (Public hearing), December, January, April, and May. February and March meetings are tentative. All meetings will be conducted virtually unless otherwise deemed safe to meet in person.

FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER)

R. Coyle stated the CAPER is a summary of accomplishments and accounting of how funds were allocated for the past fiscal year and is typically due 90 days from the end of the program year, which is 9/28/2020. However, due to COVID, HUD has extended the deadline to be 180 days, or until 12/27/2020 to submit the report. The goal is to post the CAPER for public comment on or around 9/25/2020, concluding the public comment period by mid-October. The target goal is to submit the CAPER to HUD by the end of October. The CCFAC will be notified and provided a copy when the CAPER is posted for public comment.

CCFP FY 2021-2022 RFP Selection Advisory Committee Debrief

M. Brizzi mentioned that the SAC for the CCFP FY 2021-2022 cycle met in January 2020 to evaluate 157 proposals that were submitted. The SAC Chairperson would usually debrief CCFAC in May but due to COVID, the SAC Chairperson's report was submitted a week ago with attachments submitted today. M. Blum requested a report that distinguishes new nonprofits and new programs. M. Brizzi will submit the report and come back to the CCFAC in October to have a more robust discussion.

Impact of COVID-19 on CCFP Funds

M. Brizzi stated that the county purchasing agent notified all nonprofits on 4/3/2020 of the reallocation of existing funding for basic needs and emergency assistance services to respond to the COVID emergency. Approximately 11 percent of current providers submitted forms for funding to respond to the COVID crisis. Examples of retooling services submitted were online services (e.g. cell phone and data charge services), food distribution, rental assistance, and reallocation of staff. Main Street Child

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Development Center has reopened to admit children at a reduced capacity. The remaining current CCFP providers have successfully completed the fiscal year in compliance with the provisions of their contracts. In May 2020, the new awardees had an opportunity to amend their proposed contracts to respond to the pandemic. One program, NVCC Dental Clinic declined their award of \$127,899 and those funds will be reallocated this fall. Fifteen of the current providers also received funding through CARES Act. The federal deadline to utilize CARES Act funds is 12/30/2020. A full report is provided in the meeting materials.

Update on Federal CARES Act Funding

K. Dotson reported that \$20 million of CARES funding has been set aside to help with basic needs to include rents, mortgages, security deposits, housing fees, utilities (electric and gas), food, and prescriptions. People are eligible for up to four months of financial assistance. \$600,000-\$700,000 per week is disbursed and \$7.9 million used as of 9/2/20. The funding expenditure deadline is available until 12/30/2020 and NCS fully intends to spend all the money. Slides provided in meeting materials. Information is published on the Fairfax County website every Thursday.

L. Lazo reminded the group about CDBG CARES Act funding of \$3.5 million for three activities: Activity #1 in which \$787,500 was allocated to NVFS to provide emergency rent and utility assistance; Activity #2, utilized for nonprofit organizational sustainability funds, allocated funding to Good Shepherd Housing and Family Services and Wesley Housing to offset organizational revenue losses or increase in expenditures, and this activity is complete; Activity #3 was utilized to assist housing providers that have active affordable housing loans with DHCD. DHCD has had three rounds of funding which were held monthly. Six out of the 29 providers have been funded. For ESG CARES Act emergency funding, Fairfax County received \$1.7 million to expand shelter capacity by utilizing hotel space and there has been a second round of \$6.6 million allocated to expand shelter capacity. To date, expenditures are on track for both programs.

K. Strotman shared the Nonprofit Sustainability Grants were awarded to nonprofits in increments of \$25,000, \$50,000, \$75,000. The grant period was open from 5/15/20 through 5/22/20. The seven categories were the same utilized in CCFP which are: financial stability; food and nutrition; health; housing; literacy/educational development and attainment; positive behaviors and healthy relationships; and support/community and social networks. One hundred fifty-two nonprofits were awarded funding for a total of over \$5 million dollars and of that amount, 55 of the current providers received approximately \$2 million.

Notes were requested from presenters to be sent to CCFAC.

CCFP Category Setting, Community Engagement Strategy, Planning and Implementation

K. Strotman presented the draft survey proposed for the community and for CCFAC to begin the dialogue. In the past, online surveys have been conducted in the community. The link will be sent to the CCFAC members to take the survey. A highlight is that there is a proposal to adjust the cycle from a 2-year to a 3-year process. The County intends to distribute the survey to the community before the October 13, 2020 CCFAC public

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hearing. Chairperson Menapace and K. Strotman will finalize the survey as well as the process. This item will be revisited at the next CCFAC meeting.

Approve October Public Hearing on Housing and Community Development Needs Advertisement

M. Blum moved, R. Kennedy seconded, and the motion passed.

Five-Year Consolidated Plan and Citizen Participation Plan

L. Lazo stated the update of the 5-Year Consolidated Plan is due for CDBG, HOME, and ESG funding. The plan's priorities are affordable housing, community services, homeless assistance, community development, neighborhood preservation, and identification of resources utilized to meet those needs. This plan will cover FY 2022 - 2026 as there was an extension granted for the current plan. DHCD entered into a contract with Virginia Tech over the summer to analyze needs assessment and market analysis data, as well as assist with the overall development of the plan. Staff will return to CCFAC in December 2020 to share the draft plan with a more robust discussion planned in January.

Election of Chair/Vice-Chair for FY 2021

J. Plum presented that the nominating committee met 9/3/2020 and the committee proposes a second term for Chairperson Michelle Menapace and a new Vice Chair term for Mike Finkle. The committee consisted of J. Plum, F. Dean and C. Blitz. Both individuals accepted the nominations. The slate was unanimously approved.

Bylaws Amendment

Chairperson Menapace presented an amendment to clarify the terms of officers so they will serve for 2 years or until a successor is elected, with elections to be held in the spring, when possible. Chairperson Menapace will send the edited language to CCFAC.

Appoint Working Advisory Group (WAG) Members from CCFAC

D. Kennedy described the purpose of the WAG is to determine recommendations for affordable housing projects and activities utilizing CDBG and HOME funding. The goal is for the WAG to meet once, however, there may be another meeting scheduled if necessary. Chairperson Menapace, M. Finkle, and H. Dougherty volunteered to serve on the committee.

Information from Appointing Organization

M. Finkle, representing Homelessness Interests - A total of 443 rooms in six hotels have been used for homelessness prevention. There is a concern that there will be an increase in evictions. The hypothermia program has experienced an increase.

Other Business

Meeting adjourned at 9:25 p.m.

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Next CCFAC Meeting: Tuesday, October 13, 2020 at 7:00 p.m., Virtual Public Needs Hearing, Virtual Business Meeting.

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