



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

February 28, 2024

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEM

- (CW) ADMIN-1 Board Resolution to Honor Terence Green, Maintenance Crew Chief, for 27 Years of Service
- (CW) ADMIN-2 Adoption of Minutes – January 24, 2024 Park Authority Board Meeting

ACTION ITEMS

- (CW) A-1 Bond Allocation Approval – Facility Wellness Considerations
- (CW) A-2 FY 2024 Third Quarter Budget Review, Fund 10001, General Fund
- (CW) A-3 FY 2024 Third Quarter Budget Review, Fund 30010, General County Construction Fund
- (CW) A-4 FY 2024 Third Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund

INFORMATION ITEM

- (CW) I-1 RecPac Proposed Merger

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



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Board Agenda Item
February 28, 2024

ADMINISTRATIVE ITEM – 1

Board Resolution To Honor Terence Green, Maintenance Crew Chief, for 27 Years of Service

ISSUE:

Seeking approval of the resolution to honor Terence Green who has served the residents of Fairfax County, most recently as a Maintenance Crew Chief with the Fairfax County Park Authority, for more than 27 years.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution.

TIMING:

Board action is requested on February 28, 2024.

BACKGROUND:

Maintaining and caring for such a vast park system as we have in Fairfax County is certainly not a job for the faint of heart. The work requires stamina, ingenuity, leadership, dedication and, above all, a commitment to service-oriented professionalism. For 27 years, Terence “Terry” Green has served his peers, the patrons of our great park system and the residents of Fairfax County with distinction as a member of the Park Operations Division.

Green, most recently serving as a Maintenance Crew Chief, has literally been a “Jack of all trades” for the Fairfax County Park Authority. He has done it all – including maintaining trails, park amenities, athletic fields and courts, picnic areas and open spaces. Whether it was mowing, shoveling snow, pest management, court surface repair or any number of assignments, Terry was ready and willing to answer the call. Through his tireless effort, he has helped to keep our parks safely operational and, by so doing, has had a hand in enriching the quality of life for countless individuals and families who have enjoyed fulfilling and positive experiences in our parks and facilities.

Terry’s contributions have gone far beyond just the performance of the tasks he has undertaken. His positive and constructive attitude has been instrumental in the development of new staff and maintaining a positive work environment for his team. His partnership with community volunteers has also been exemplary and has helped the Park Authority enhance critical relationships with the volunteer force in order to magnify the impact of stewardship efforts in the parks.

In recognition of more than 27 years of outstanding public service and his exceptional professionalism and commitment to fulfilling the mission of the Fairfax County Park Authority, we are pleased to honor Terry Green on the occasion of his well-deserved retirement and wish him the very best in his new pursuits and interests.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO

Board Agenda Item
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Aimee L. Vosper, Deputy Director/CBD
Kimberly Eckert, Director, Park Operations Division
Ben Boxer, Public Information Officer

***WHEREAS,** Terence “Terry” Green has served the Fairfax County Park Authority with distinction for more than 27 years in various capacities, and most recently as a Maintenance Crew Chief, with the Park Operations Division; and*

***WHEREAS,** he has been entrusted with the care and maintenance of Park Authority trails, park amenities, athletic fields and courts, picnic areas and open spaces which directly provide a positive benefit on the lives of countless individuals and families who find relaxation, enjoyment, social connections and enrichment through participation and interactions at our park sites and facilities; and*

***WHEREAS,** Terry’s positive and constructive approach has been instrumental in the development of new staff, in maintaining a positive work environment for his team, and in the fostering of successful partnerships with community volunteers which have magnified the impact of stewardship efforts within our parks; and*

***WHEREAS,** over the course of his exemplary career, Terry has demonstrated exceptional ingenuity, leadership, stewardship and dedication in helping fulfill the Park Authority’s mission and provide a gold-standard park system for our community;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Terence Green

*For his outstanding contributions to the Fairfax County Park Authority and residents of Fairfax County.
Adopted by the Fairfax County Park Authority Board on February 28, 2024.*

Cynthia Jacobs Carter, Secretary

Kiel Stone, Chairman

Board Agenda Item
February 28, 2024

ADMINISTRATIVE – 2

Adoption of Minutes – January 24, 2024 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the January 24, 2024 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the January 24, 2024 Park Authority Board meeting.

TIMING:

Board action is requested on February 28, 2024.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 24, 2024 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
January 24, 2024**

At 5:30 pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

Board Members Present:

Kiel Stone, Chairman
Bill Bouie
Linwood Gorham
Tim Hackman
Ken Quincy
Michael Thompson
Johna Toomey

Board Members Participating Virtually:

Dr. Cynthia Jacobs Carter

Location:

Residence in Franconia District

Absent: Dr. Abena Aidoo Hewton, Maggie Godbold and Ron Kendall were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Dr. Cynthia Jacobs Carter.

Mr. Stone made a motion that Dr. Carter's voice may be adequately heard in this location; seconded by Mr. Tim Hackman. The motion carried by all members present; Dr. Aidoo Hewton, Ms. Godbold, Mr. Kendall and Mr. Khan were absent.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Member Dr. Cynthia Jacobs Carter be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Seconded by Mr. Tim Hackman. The motion carried by all members present; Dr. Aidoo Hewton, Ms. Godbold, Mr. Kendall and Mr. Khan were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo Hewton, Ms. Godbold, Mr. Kendall and Mr. Khan were absent.

Dr. Cynthia Jacobs Carter participated in the meetings virtually due to medical reasons.

Mr. Faisal Khan arrived in the Park Authority Board Room in person at 7:00pm during the dinner break and was present for the Board Meeting.

The Chairman, Kiel Stone, called the meeting to order at 7:30pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

PUBLIC COMMENT

There were no public speakers.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – January 10, 2024, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the January 10, 2024, Park Authority Board meeting; seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo Hewton, Ms. Godbold and Mr. Kendall were absent.

ACTION ITEM

A-1 Planning and Development Division Annual Work Plan for FY 2024
Mr. Hackman made a motion to approve the approach of the Planning and Development Division Annual Work Plan for FY 2024 as presented to and reviewed by the Planning and Development Committee on January 24, 2024; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

A-2 Scope Approval – McNaughton Fields Park Concession/Restroom Facility
Mr. Gorham made a motion to approve the project scope for the construction of a concession/restroom facility at McNaughton Fields Park, as presented to and reviewed by the Planning and Development Committee on January 24, 2024; seconded by Mr. Hackman. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

A-3 Mastenbrook Grant Criteria Update and Conclusion of Grant Application Pause
Mr. Gorham made a motion to approve adding a project cap of \$100,000 to the criteria for Mastenbrook Grant projects and approval for removing the temporary hold on accepting Mastenbrook Grant applications, as presented to and reviewed by the Park Operations Committee on January 24, 2024; seconded by Mr. Bouie. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

- A-4 Equity Report Out by HR&A and Recommendations by the Executive Director
Mr. Bouie made a motion to approve posting the HR&A Equity Study on the revenue model realignment for public comment and for FCPA to begin an extensive public outreach process with the intent of results to be brought back to the Park Authority Board in fall of 2024, as presented to and reviewed by the Communications and Community Engagement Committee on January 24, 2024; seconded by Mr. Quincy. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

INFORMATION ITEM

- I-1 Update on Park Operations Projects from July to September 2023
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Stone reminded the board that the Annual Federation of Friends meeting will be held on March 7 at 7:00pm and will be virtual.
- Mr. Stone also shared an update on the Lake Accotink Task Force activities. There was a BOS item at their meeting on January 23rd on this topic. The BOS has agreed to move forward with a smaller lake option, in the 20-40 acre range and 4-8 foot depth. They will do a sedimentation study and a feasibility study on this option. DPWES will be the lead on this process and will return to the BOS with a timeline for these next steps.

DIRECTOR'S MATTERS

- Ms. Cole shared pictures of the Park Operations Division staff out shoveling the snow during the recent snow events. She commended staff for their hard work and efficiency in managing the snow removal efforts.
- Ms. Cole shared that summer camp registration had opened on January 23rd. Camp registrations were up 30% from last year. Camps are in very high demand. There were significant challenges with the network demands, which led to system crashes. There were 50,000 hits/clicks in the first ten minutes on the registration platform. Staff is looking at ways to make improvements to the process and the system to prevent this from happening again in the future.
- Ms. Cole shared recent successes in membership sales – currently have the most active members ever – 12,502. Rec Center open houses are bringing in new visitors. New fitness equipment has been purchased. Staff have been attending events to promote membership.
- Ms. Cole stated that at their meeting on January 23rd, the BOS approved the proposed rezoning item in Chantilly for a potential data center site. The proffer will include a donation of 67 acres in the Cub Run Stream Valley to FCPA. The developer agreed to remove the

existing bamboo and realignment of trails, so the land donation will take some time to be completed.

BOARD MATTERS

- Mr. Thompson thanked staff for their work on the camps and the snow, in addition to the staff who work with the sports groups as they're determining their schedules and access to gyms and fields. Mr. Thompson stated there are concerns on the Athletic Council about communications with FCPS and that it is positive to hear them state how easy it is to talk to FCPS staff when issues arise. That relationship has changed dramatically over the last years.
- Mr. Gorham welcomed Ms. Johna Toomey as a new board member and encouraged her to ask questions and welcomed her fresh perspective.
- Mr. Hackman welcomed Ms. Toomey also.
- Mr. Bouie welcomed Ms. Toomey. Mr. Bouie also shared that Congressman Connelly had asked for some information that staff was able to provide.
- Mr. Quincy welcomed Ms. Toomey.
- Ms. Toomey thanked everyone for the warm welcome. Ms. Toomey is looking forward to working with the team and with staff.

ELECTION OF OFFICERS - 2024

Mr. Stone asked Mr. Khan, Chair of the Nominating Committee, to report the committee's recommendations. Mr. Khan stated that the elections were duly advertised and announced the recommendation of Officers for 2024.

Chairman: Kiel Stone (incumbent)
Vice Chair: Maggie Godbold (incumbent)
Secretary: Cynthia Jacobs Carter (incumbent)
Treasurer: Tim Hackman (incumbent)

Mr. Khan called for nominations from the floor for the office of Chairman. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Thompson. Mr. Stone being unopposed for the office of Chairman, Mr. Khan called for a vote. Mr. Stone was elected unanimously by the members present. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Vice Chair. There being no other nominations, Mr. Hackman made a motion to close the nominations; seconded by Mr. Bouie. Ms. Godbold being unopposed for the office of Vice Chair, Mr. Khan called for a vote. Ms. Godbold was elected unanimously by all members present. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Secretary. There being no other nominations, Mr. Gorham made a motion to close the nominations; seconded by Mr. Thompson. Dr. Carter being unopposed for the office of Secretary, Mr. Khan called for a vote. Dr. Carter was elected unanimously by all members present. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

Mr. Khan called for nominations from the floor for the office of Treasurer. There being no other nominations, Mr. Gorham made a motion to close the nominations; seconded by Mr. Bouie. Mr. Hackman being unopposed for the office of Secretary, Mr. Khan called for a vote. Mr. Hackman was elected unanimously by all members present. Dr. Aidoo Hewton, Ms. Godbold, and Mr. Kendall were absent.

Mr. Khan announced the Park Authority Board officers for 2024 and thanked the Board for their support during the nominating process.

Chairman: Kiel Stone
Vice Chair: Maggie Godbold
Secretary: Cynthia Jacobs Carter
Treasurer: Tim Hackman

CLOSED SESSION

At 7:57pm, Dr. Carter made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3) & (A)(6).

Response to Request for Information relative to the development of sports tourism facilities.

Seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo-Hewton, Ms. Godbold and Mr. Kendall were absent.

The Park Authority Board returned to open session at 8:21 pm.

CERTIFICATION OF CLOSED SESSION

Dr. Carter made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or

considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo-Hewton, Ms. Godbold and Mr. Kendall were absent.

ACTIONS FROM CLOSED SESSION

C-1 No action was necessary.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:21 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Josh Colman, Director, Park Services Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Allison Rankin, Management Analyst

Minutes Approved at Meeting on February 28, 2024

Allison Rankin, Management Analyst

Board Agenda Item
February 28, 2024

ACTION – 1

Bond Allocation Approval – Facility Wellness Considerations

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the bond reallocations to make building repairs to revenue-producing facilities, as presented to and reviewed by the Budget Committee on February 28, 2024.

ACTION – 2

FY 2024 Third Quarter Budget Review, Fund 10001, General Fund

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the FY 2024 Third Quarter Budget Review for the General Fund (Fund 10001), as presented to and reviewed by the Budget Committee on February 28, 2024.

ACTION - 3

FY 2024 Third Quarter Budget Review, Fund 30010, General County Construction Fund

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the FY 2024 Third Quarter Budget Review for the General County Construction Fund (Fund 30010), as presented to and reviewed by the Budget Committee on February 28, 2024.

ACTION - 4

FY 2024 Third Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2024 Third Quarter Budget Review for the Park Revenue and Operating Fund (Fund 80000), as presented to and reviewed by the Budget Committee on February 28, 2024.

Board Agenda Item
February 28, 2024

INFORMATION – 1

Rec-PAC Proposed Merger

As presented to and reviewed by the Park Services Committee on January 24, 2024.