



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

April 24, 2024

UPDATED AGENDA

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEM

(CW) ADMIN-1 Adoption of Minutes – March 13, 2024 Park Authority Board Meeting

ACTION ITEM

(CW) A-1 FY 2024 Out of Cycle Budget Increase, Fund 80000, Park Revenue and Operating Fund

INFORMATION ITEMS

- (CW) I-1 Mobile Nature Center Update
- (CW) I-2 FCPA Energy Plan Update
- (CW) I-3 FCPA Zero Waste Plan Update

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



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Board Agenda Item
April 24, 2024

ADMINISTRATIVE – 1

Adoption of Minutes – March 13, 2024 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the March 13, 2024 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the March 13, 2024 Park Authority Board meeting.

TIMING:

Board action is requested on April 24, 2024.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the March 13, 2024 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
March 13, 2024**

At 6:45pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

Board Members Present:

Kiel Stone, Chairman
Bill Bouie
Linwood Gorham
Tim Hackman
Ken Quincy
Michael Thompson
Johna Toomey

Board Members Participating Virtually:

Ron Kendall
Faisal Khan

Location:

Dominican Republic
Residence in Providence District

Absent: Dr. Abena Aidoo Hewton and Maggie Godbold were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Ron Kendall and Faisal Khan.

Mr. Stone made a motion that Mr. Kendall’s voice may be adequately heard in this location; seconded by Mr. Tim Hackman. The motion carried by all members present; Dr. Cynthia Jacobs Carter, Dr. Aidoo Hewton, Ms. Godbold were absent.

Mr. Stone made a motion that Mr. Khan’s voice may be adequately heard in this location; seconded by Mr. Tim Hackman. The motion carried by all members present; Dr. Cynthia Jacobs Carter, Dr. Aidoo Hewton, Ms. Godbold were absent.

Mr. Stone then made a motion that pursuant to the Park Authority’s Policy 111 for Remote Participation in Public Meetings, that Board Members Mr. Ron Kendall and Mr. Faisal Khan be permitted to participate remotely in this meeting because it comports with the policy we adopted,

and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Seconded by Mr. Tim Hackman. The motion carried by all members present; Dr. Cynthia Jacobs Carter, Dr. Aidoo Hewton, Ms. Godbold were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Cynthia Jacobs Carter, Dr. Aidoo Hewton, Ms. Godbold were absent.

Mr. Ron Kendall participated in the meetings virtually due to personal reasons, due to personal travel. Mr. Faisal Khan participated in the meetings virtually due to personal reasons, due to his participation in Ramadan.

Dr. Cynthia Jacobs Carter arrived in the Park Authority Board Room in person at 7:08pm during the Planning and Development Committee Meeting and was present for the remaining committee meetings and Board Meeting.

Chairman Stone called the Park Authority Board meeting to order at 7:31 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

PUBLIC COMMENT

There were no public speakers.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – February 28, 2024, Park Authority Board Meeting
Mr. Stone made a motion to adopt the minutes of the February 24, 2024, Park Authority Board meeting; seconded by Mr. Bouie. The motion carried by all members present. Dr. Aidoo Hewton and Ms. Godbold were absent.

ACTION ITEM

A-1 Scope Approval – Mount Vernon Woods Renovation
Mr. Stone made a motion to approve the project scope for the renovation of Mount Vernon Woods, as presented to and reviewed by the Planning and Development Committee on March 13, 2024; seconded by Dr. Cynthia Jacobs Carter. The motion carried by all members present. Dr. Aidoo Hewton and Ms. Godbold were absent.

INFORMATION ITEMS

I-1 Cultural Resource Management Plan 2024 Update, FY 2023 Accomplishments, and FY 2024 Implementation Plan
No action was necessary.

- I-2 Equity Study Outreach Update
No action was necessary.
- I-3 Planning and Development Division Quarterly Project Status Report
No action was necessary.
- I-4 FY 2024 FCPA Court Improvements
No action was necessary.
- I-5 FY 2024 Second Quarter Budget Review, Fund 10001, General Fund
No action was necessary.
- I-6 FY 2024 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund
No action was necessary.
- I-7 FY 2025 Proposed Budget
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Stone stated there will be a joint Park Authority Board and EQAC meeting on Wednesday, May 8th. Time and location are TBD.

DIRECTOR'S MATTERS

- Ms. Cole shared that the Division Directors who are not presented will now have the option of joining the board meetings online.
- Ms. Cole shared images from the groundbreaking at McNaughton Fields Park for a new restroom, concessions and storage facility.
- Ms. Cole reminded everyone that Earth Day 2024 will be on April 20, 10am-4pm at Sully Historic Site. Many great activities are on the schedule, to include the unveiling of the new Wonder Wagon at noon.
- Ms. Cole shared that there will be a closure of Scott's Run Park due to an emergency maintenance and repair work needed. DPWES will be working to restore operation of three wastewater siphons. The park will be closed for approximately 4-6 weeks for phase 1 of this project. Staging and fencing will begin March 27-28 and work will begin April 1st.

BOARD MATTERS

- Mr. Quincy stated that the recent Federation of Friends meeting was outstanding. Those attending demonstrated the value of the friends support to the Park Authority's mission.

- Mr. Kendall reported that he will be back in Virginia on March 19.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:41 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Ryan Carmen, Director, Golf Enterprises Division

Josh Colman, Director, Park Services Division

Kim Eckert, Director, Park Operations Division

Brendon Hanafin, Director, Planning and Development Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on April 24, 2024

Allison Rankin, Management Analyst

Board Agenda Item
April 24, 2024

ACTION – 1

FY 2024 Out of Cycle Budget Increase, Fund 80000, Park Revenue and Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of an FY 2024 out of cycle budget increase for the Park Revenue and Operating Fund (Fund 80000), as presented to and reviewed by the Budget Committee on April 24, 2024.

Board Agenda Item
April 24, 2024

INFORMATION – 1

Mobile Nature Center Update

As presented to and reviewed by the Resource Management Committee on March 13, 2024.

INFORMATION – 2

FCPA Energy Plan Update

As presented to and reviewed by the Planning and Development Committee on March 13, 2024.

INFORMATION – 3

FCPA Zero Waste Plan Update

As presented to and reviewed by the Planning and Development Committee on March 13, 2024.